

ARIZONA MODEL UNITED NATIONS  
**ExComm Meeting**

Sunday, January 31, 2016 3:06pm I



<b>Minute Taker</b>	Dino Kadich (DK) <internalaffairs@arizonamun.org>
<b>Attendees</b>	Angad Chopra (AC) <secretarygeneral@arizonamun.org>, Maddie Pickens (MP) <usgdevelopment@arizonamun.org>, Maya Aldaghi (MA) <publicinformation@arizonamun.org>, Jacquelyn Oesterblad (JO) <rulesandprocedures@arizonamun.org>, Prajakta Sirasao (PS) <economics@arizonamun.org>, Elizabeth Porter (EP) <conferenceservices@arizonamun.org>, Jazzmina Redondo (JR) <spanishrecruitment@arizonamun.org>, Jacob Winkleman (JW) <englishrecruitment@arizonamun.org>, Justin Frere (JF) <crisis@arizonamun.org>
<b>Others</b>	Elisa Vasquez (EV) <spanishcoordination@arizonamun.org>, Vijay Singh (VS) <professionaldevelopment@arizonamun.org>, Cooper Temple (CT) <finance@arizonamun.org>, Emily Michael (EM) <englishcoordination@arizonamun.org>
<b>About this meeting</b>	<ul style="list-style-type: none"> <li>2.) Weekly Report</li> <li>1.) Teaching Team Report</li> <li>3.) Fundraising/finance report &amp; activities</li> <li>4.) AZMUN54 Officer duty breakdown &amp; conference mentality</li> <li>5.) Timeline of work</li> <li>6.) MUN social (needs to happen ASAP)</li> <li>7.) Officer team building activity</li> </ul>

	Type	Note	Owner	Due
<b>1. Teaching team</b>	<b>AGENDA</b>	Teaching team report		
1.1	INFO	Doing scripts both days for English dias	JO	
1.2	INFO	EV via AC--"diverse and fun group to work with," doing well.	AC	
1.3	INFO	CS is almost all new-challenge to teach. Chris Burr coming in on Tuesday to talk to Spanish people. Positions are going to be finalized on Thursday. Assignment with committee groups. Need to decide--who will look at purview first.	EP	
1.4	<b>DECISION</b>	Everyone meeting in Chavez 405 on Tuesday, Feb. 9.	JO	
1.5	INFO	Crisis is going well; one person missing but hopefully will be resolved next week.	JF	
1.6	INFO	IPD is going really well. First 10 m of every week: brainstorming. Then producing articles, bios for chairs, whatever, and start sending things out every week. Amping up social media. Happy with group.	MA	
<b>2. Weekly reports</b>	<b>AGENDA</b>	Weeklies--want to start doing 30 second reports.		
2.7	INFO	Taught; discussed figuring out how to replace missing bilingual chair; still need VC for that committee; talked to Maya about position papers	JO	
2.8	INFO	MP is going to work on fundraising stuff; Cooper completed budget	PS	
2.9	INFO	Went to spring fling meeting; filling out forms/payment stuff; percentage nights over conference; eegees + pizza for int'l bbq	MP	

2.10	INFO	Posted last of the guides; Feb 19 due date; email from chairs will have info about position paper submission; will be a google form on the website	MA
2.11	INFO	Deadline for WIPO is set	AC
2.12	INFO	Talked to Fatas, making stuff happen	JR
2.13	INFO	Finished assigning schools yesterday; working on regionals; grants for food	JW
2.14	INFO	Teaching; get as much info as I can gather; need to meet with Brenda	EP
2.15	INFO	Met with Brenda's associate, finance-wise we're good,	AC
2.16	INFO	SFS food dumping program	DK
<b>3. Officer update</b>	INFO	Having meetings; dealing with personnel issue. Met with Jacob and Elisa to make sure everything was in line. Process for impeachment. Need to lean on ExComm to pick up the gaps as well. Hotel blocks-EP. CT to do invoices. Email about art.	AC
3.17	DECISION	Things to pick up: Invoices (CT), Regionals (JW), Hotel (EP), Emails (AC), Position papers (MA), Check-in materials (MA, JW), adviser meetings (JO), senior meal thing (EV, AC) and college panel (VS, AC)	
3.18	TODO	Need to get RSVP for senior lunch	EP
3.19	TODO	Need to get translation equipment count	JR
3.20	INFO	Snack for adviser room, dance	JW
3.21	INFO	Motion to initiate impeachment for EC made by JO. Multiple seconds. Passes 8-0-0	JO
3.22	INFO	One school said they were going to drop due to lack of communication; changed mind. So we'll be fine. Will explain situation since we're going to ask them to send things to us urgently.	AC
3.23	INFO	AC to pick up guest speaking.	
<b>4. FR/finance</b>	INFO	Please review the budget-on Slack and Dropbox (Spring)	
4.24	DECISION	Email abt dues (\$30, pay with cash or Square Cash, fee if you pay with credit card but not debit)	DK
4.25	INFO	Missing program, placards, some of that stuff might covered under misc.	MA
4.26	TODO	Meet with CT after meeting with Union people	EP
<b>5. Mentality</b>	DECISION	ExComm slightly lacking energy, ideas. Going to do an activity on Friday, February 5 at 7:30 PM at highland bowl. Complete assignment beforehand. First process: what's your job now until conference?	
5.27	INFO	Need: make sure chairs know rules and are confident/poised about that, collaboration with other people in committee room. Understand the things they're discussing with the kids, be prepared to work with kids in general. Grade position papers. Need to order gavels. Work with Elisa for Eng/Spain consistency.	JO
5.28	INFO	Make sure that food arrangements are good-percentage nights, eeeees for bbq, work with Cooper on merchandise. Spring fling: getting volunteers, shifts for that.	PS, MP
5.29	INFO	Position papers; professionalism in general and about position papers and other stuff; making sure that IPD continues to innovate and keep up the things we've come up	MA

with like photo booth; pile on the fun.

5.30	INFO	Eliminate language barriers: make sure that interpretation is going write, work on translation, put new system in place for equipment to ensure that we don't lose anything and we have enough for each rooms	JR
5.31	INFO	Make sure regionals happen, if not this weekend then soon; be on top of email; BBQ activities and participation;	JW
5.32	INFO	Update binders and reference sheets; hotels; awards templates (MA?); help JR with new translation checkout system; figure out new printer stuff; mail merge stuff; finalize new schedule; confirm catering; confirm rooms with Brenda; meet with logistics team to assign committees to rooms; room for Crisis? Teaching--make sure everyone feels comfortable; small tasks and make sure communication is happening; flags.	EP
5.33	IDEA	Announce that there's no banquet? Provide some sort of food?	MA
5.34	IDEA	Send out schedule at certain point?	JO
5.35	IDEA	Coffee and water in each room--pretty cheap. But also concerned about getting our staff some sort of food.	EP
5.36	INFO	Pizza for staff at delegate dance? PS and MP	EP
5.37	INFO	Philanthropy-IRC + SFS activity. MUN Fun Day. Socials. Delegate dance? ENR2 for Sat Training	DK
5.38	INFO	Smaller committees--EC, SCC, Politburo with 1 or 2	JO
5.39	INFO	My job is to run these meetings. Concern about agenda. Always feel free to bring something up either in advance or at the meeting (former is preferable obvi). All of the admin tasks--dealing with RCS right now; dealing with SGPP, trying to never deal with RCS again, make sure that officers are cooperating well. Here for all of you. Tell me if you're unhappy with the job I'm doing, or anything in the organization. Why I did this--things came to mind about how we can innovate. Last thing on all of your lists should be to make AZMUN 54 the first name greatest, last name ever.	
5.40	INFO	Indiv comments: PS/MP: grants, fundraising nights now. JR: You have a lot to deal with. Ask me for help. Same to EP. DK: Hit on the main points: we're so separate this semester.	
5.41	INFO	Organize a bar crawl for seniors.	EP
5.42	INFO	Need to have people from ExComm there, foot down.	JO
5.43	INFO	Party etiquette extra important.	
5.44	INFO	LAMUN	