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| **Arizona Model United Nations** |
| **Rules of Procedure: Short Form** |
| # | Rule | Second? | Debatable? | Vote? | Description |
| 8.1 | Point of Order |  |  |  | This point should be used when a delegate believes that the body is proceeding contrary to the rules. |
| 8.2 | Point of Information |  |  |  | This point should be used when a delegate is unsure of the correct proceedings, rules, or any other information the chair can provide. |
| 8.3 | Point of Inquiry |  |  |  | After a delegate has yielded time to Points of Inquiry or questions, delegate may be recognized to ask a Point of Inquiry to the speaker. |
| 7.1 | Diplomatic Courtesy |  |  |  | Delegates must exercise diplomatic courtesy to all other delegates and secretariat members at all times.  |
| 7.3 | Limits on Debate | Yes | 2 In favor,2 Opposed | Majority | This motion may be used to placelimits on debate for speaking timeand number of Points of Inquiry. |
| 7.4 | Suspension of the meeting | Yes | No | Majority | This motion will suspend formal debate for a specified amount of time, usually to closing debate for the day or for lunch. |
| 7.7 | Changing the Order of Agenda Items | Yes | No | Majority | This motion can be used tochange the order in which thetopic items are discussed. |
| 7.8 | Closure of Debate on a Topic | Yes | 2 In favor,2 Opposed | Majority | This motion will close debate on the whole topic area and move the body into voting procedures on all resolutions and amendments on the floor. After voting, the body will then move into the next topic area as specified by the agenda. |
| 7.9 | Closure of Debate on a Draft Resolution | Yes | 2 In favor,2 Opposed | Majority | This motion will close debate on a specified resolution and move the body into voting procedures. If the motion passes, the body will vote on the resolution then continue debating the topic area. |
| 7.11 | Unmoderated Caucus | Yes | no | Majority | This motion will suspend formal debate for a specified time for informal negotiations and discussions. |
| 7.12 | Moderated Caucus | Yes | 2 In favor,2 Opposed | Majority | This motion will suspend formal debate, where the Chairperson recognizes each speaker. The delegate who makes the motion must specify the length of the caucus and the amount of time each speaker has.  |
| 7.13 | Consultative Session | Yes | 2 In favor,2 Opposed | Majority | This motion is only applicable in ECOSOC and follows the same protocol as motion 7.12 but the moderator is chosen. |
| 7.14 | Adjournment of the Meeting | Yes | No | SuperMajority | This motion will be accepted when all business of the committee has been completed and that the committee will not reconvene until the next annual session.  |

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| **Order of Rules When Submitting Draft Resolutions** |
| 9.2 | Submission of Proposal | No | No | No | This is not a motion, but rather the act of bringing your resolution to the dais staff. You will submit the resolution and it will be checked for formatting and content. Once checking is complete, the Chairperson will then inform the body that a delegate can motion for consideration of draft resolution (9.3). |
| 9.3 | Consideration of Draft Resolution | Yes | No | Majority | Following the draft resolution’s submission to the dais and after it has been distributed to the body, this motion allows the body to officially begin substantive debate on it. If the motion passes the sponsors of the resolution will be invited to explain the resolution to the body and take Points of Inquiry. |
| 9.4 | Consideration of Unfriendly Amendments | Yes | No | Majority | This motion will be entertained after the Chairperson approves the amendment via rule 9.2. The Chairperson will then present the amendment to the body, this must be completed before closure of debate is motioned for, Rule 7.9 or 7.10. |
| 9.5 | Friendly Amendments | No | No | No | A Friendly Amendment is automatically put into a resolution. To be considered "friendly", it needs to have the approval of all the sponsors of the resolution. |
| **Rules for Rules for Voting Procedures Voting Procedures** |
| 9.6 | Division of the Question | Yes | 2 In favor,2 Opposed | Majority | This motion can be used after closure of debate and before the body has voted on the resolution. It divides the resolution so that selected clauses can be voted on separately. |
| 10.4.1 | Adoption by Consensus | No | No | No Objections | If there are no objections to adopting a proposal by consensus, then the proposal passes by consensus.Standard voting will continue if there is one or more objections. |
| 10.4.2 | Roll Call Vote | No | No | No | If this motion is made the Chairperson will call each country’s name.Possible responses are: Yes, Yes with Rights, No, No with Rights, Abstain, and Abstain from the Order. This motion is used if a delegate wishes to see how each delegate votes.  |

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| **Order of Rules for Security Council & Specialized Bodies**  |
| 11.4 | Setting the Agenda | Yes | No | Majority | This motion will be entertained at the start of committee, with three of these motions being accepted to order the agenda as motioned by the delegate. |
| 11.5 | Add an Agenda Topic | Yes | 2 In favor,2 Opposed | Majority | This motion adds an agenda topic to the working agenda and if passed places the topic at the bottom of the agenda list. This motion is usually used to add a topic linked to the crisis. |
| 11.7 | Voting |  |  |  | In the Security Council and for all substantive matters, a roll call vote will be taken. The P5 (China, UK, Russia, USA, and France) must either abstain or vote in favor or the proposal shall automatically fail.  |